

GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T

SW-Hostels – Supply of Essential Commodities from Civil Supplies Department on economy prices to the Social Welfare Hostels – Joint Meeting with Civil Supplies and Welfare Departments – Resolutions – Instructions – Orders – Issued.

SOCIAL WELFARE (EDN.1) DEPARTMENT

G.O.Ms.No 43

Dated: 15-06-2011

Read the following:

- Ref:1. From the Commissioner of Social Welfare, A.P., Hyderabad, Lr.Rc.No.C1/4177/2011, Dt.27-01-2011.
2. Minutes of the Meeting with Group of Ministers held on 7.4.2011 & 15-4-2011.
3. G.O.Ms.No.126 Social Welfare (Q.2) Dept, Dt.3.9.1997.

ORDER

Government is running a large number of hostels & residential schools through the Welfare Departments namely SC, ST & BC Welfare Departments & the respective Residential School Society. Diet is being provided by the Government as per the prescribed charges from time to time. The essential food materials are being procured locally through tenders finalized by the District Purchase Committees for the year. Vide reference second read above, Hostel Wardens are the drawing & disbursing Officers for diet bills, cosmetic charges & drawal of salaries of authorized employees.

2. It has come to the notice of the Government that there are large variations in prices of essential commodities not only among welfare departments in the same district but also comparison to prices in neighbouring districts. Instances have also been reported where contractors have failed to supply items when prices of commodities are high. There have also been complaints of quality of products supplied & variations in quantities in addition to untimely submission of bills, claims and release of funds.

3. With a view to streamlining Government Welfare Hostels being run by the Welfare departments namely Social Welfare, Tribal Welfare, BC Welfare Departments, the Group of Ministers comprising of the Hon'ble Minister Social Welfare, BC Welfare, ST Welfare and Civil Supplies have discussed the feasibility of supplying essential commodities to all welfare hostels and residential schools on 07/04/2011 and 15/04/2011. The A.P. Civil Supplies Corporation and the Girijan Co-operative Corporation have agreed to supply the commodities listed as under subject to payment of the cost including transportation and that they are willing to arrange supply of commodities through the local fair price shop dealer:

- a) **A.P. State Civil Supplies Corporation:** Rice, Palmolein Oil, Red Gram Dal, Batana/ Yellow Gram Dal, Chana Dal, Wheat/Wheat Ravva
- b) **Girijan Co-operative Corporation:** Tamarind, Turmeric, Chill Powder, Ragi, Broom Sticks and Soaps
- c) **A.P. Foods:** Kichdi Mix; Sweet Porridge mix, Upma mix and ready to eat snack food.

4. The proposal has been examined by the Group of Ministers in great detail and it has been decided to procure all essential commodities from the above two agencies by suitably placing indents at the district level by the District welfare officers on the above said agencies.

5. Government, after detailed examination of the proposal and in partial modification of orders issued in reference third read above do hereby order:

- 1) **Procurement of essential commodities through the A.P. State Civil Supplies Corporation:** In as far as possible all essential commodities to the Welfare Hostels shall hence forth be procured from the AP Civil Supplies Corporation, the G.C.C and A.P. Foods, as the case may be for the items listed above with effect from the academic year 2011-12 effective from June 2011.
- 2) **Mapping of the Hostels & Residential Schools:** All the hostels in a district and the Residential Schools shall be mapped with the nearest fair price shop dealer.
- 3) **Indenting of Stocks:** The District Welfare officers and the Secretary of the Residential School Society of the Social Welfare and the Tribal Welfare Departments shall consolidate the requirement for all the hostels, based on the
(P.T.O.)

number of the students admitted in the hostel/residential school under their respective jurisdiction and place indents on the corporation for monthly requirements. Indents for the subsequent month should be submitted to the Corporations concerned by 15th of current month so as to make necessary arrangements for the distribution of the stock in time by respective supplying agency.

- 4) **Payments to the Corporation:** In partial modification of orders issued vide reference 3rd read above, all payments due to the concerned corporation shall be made by the concerned District Welfare Officers or the Secretary of the Residential School Society as the case may be by way of check or online remittances through the Treasury to the account of the A.P. State Civil Supplies Corporation or the Girijan Co-operative corporation as the case may be. Preferably bills should be paid on a monthly basis by reconciling the stocks received/indented.
 - 5) **Monitoring the movement of Stocks:** The District Welfare Officers shall ensure the monitoring indent, dispatch and receipt of stocks. They shall also undertake frequent surprise checks through the supervisory staff in the district.
 - 6) **HOD's to monitor the functioning of the scheme:** The Heads of Departments shall monitor the indent, dispatch and receipt of stocks by developing a monitoring mechanism and resolve any emerging issues or teething troubles from time to time.
 - 7) **Procurement of perishables by Hostel Welfare Officers:** In partial modification of the reference 3rd read above, Hostel Welfare Officers shall hence forth be authorized to purchase perishable goods such as vegetables, onions eggs. Limited procurement of essential commodities.
 - 8) **Limited Procurement of essential commodities to avoid disruption:** Where there is a disruption of supply or delays in supplies of essential commodities by the AP Civil Supplies Corporation and GCC due to unforeseen circumstances, minimum quantities of essential commodities may be procured locally to cater to the immediate needs with a view to avoid inconvenience to the hostel/ residential school inmates.
 - 9) **Procurement for other commodities:** The Heads of Departments may also consider procuring other essential commodities in bulk through Mark Fed or A.P. Foods or the National Egg Co-ordination Council, if they find it feasible.
 - 10) **Quality and Quantity to be checked:** Hostel Warden Officers shall satisfy themselves of the quality & quantities delivered by the Civil Supplies corporation and GCC. Deficiencies of stocks in terms of quality and quantity should be promptly reported in time.
 - 11) **Maintenance of Accounts at the hostel:** All Hostel Wardens shall maintain the stock and issue register and the delivery receipts of stock for verification and audit.
 - 12) **Promotion of Kitchen Gardens:** All Hostel Welfare Officers shall strive to develop kitchen gardens and inculcate the habit of gardening, watering the plants among inmates and maintaining them and at the same time using fresh vegetables in the hostel wherever land is available.
7. The Government hereby direct the Commissioners' of all Welfare Departments, The Secretary, A.P S.W Residential Educational Institutions Society & Secretary, A.P., Tribal Welfare Residential Educational Institutions Society, the Commissioner, Civil Supplies, and M.D., A.P. State Civil Supplies Corporation, the VC & MD, Girijan Cooperative Corporation and the Managing Director, A.P. Foods, to take necessary action accordingly to ensure the smooth indent and dispatch of stocks as required by the hostels, residential schools and ashram schools.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

J. RAYMOND PETER
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Spl. CS to Govt., W.C.D & Senior Citizens Dept.

(Contd...3/-)

The Commissioner & E.O. Prl. Secy. to Govt. Civil supplies Dept.
The Principal Secretary to Govt. Tribal Welfare Department.
The Principal Secretary to Govt. B.C. Welfare Department.
The Principal Secretary to Govt. Minority Welfare Dept.
P.S. to Minister for Civil Supplies.
P.S to Minister for Social Welfare.
P.S to Minister for Tribal Welfare.
P.S to Minister for B.C. Welfare.

Copy to:-

The Commissioner of Social Welfare, A.P., Hyderabad.
The Commissioner of Civil Supplies, A.P., Hyderabad.
The Commissioner of Tribal Welfare, A.P., Hyderabad.
The Director of B.C. Welfare.
The Commissioner of Disabled & Senior Citizens Welfare.
The M.D., Civil Supplies Corporation, A.P., Hyderabad.
The M.D., GCC, Visakhapatnam.
The Secretary, A.P.S.W. Residential Education Institutions Society, Hyd.
The Secretary, A.P.T.W. Residential Education Institutions Society, Hyd.
The M.D., A.P. State Minority Finance Corporation.
The Managing Director, A.P. Foods, Hyderabad.
The Joint Director, Juvenile Welfare Dept.
P.S to Principal Secretary (SW)

//FORWARDED::BY ORDER//

SECTION OFFICER.